

SBVC CURRICULUM COMMITTEE MINUTES

DATE 11-13-06	TIME 2:00 P.M. – 3:30 P.M.	LOCATION LIB 106	MEMBERS Linda Stevens <input checked="" type="checkbox"/> Scott Rippy <input type="checkbox"/> Diane Hunter <input type="checkbox"/> Corrina Aleman (MINUTES) <input checked="" type="checkbox"/> Cindy Parish <input checked="" type="checkbox"/> Patti Wall <input type="checkbox"/> Nicole Williams <input type="checkbox"/> Queen Hamilton <input type="checkbox"/> Achala Chatterjee <input type="checkbox"/> Glenn Drewes <input type="checkbox"/> JD Dulgeroff <input type="checkbox"/> Rafael Herrera <input checked="" type="checkbox"/> Leticia Hector <input checked="" type="checkbox"/> Dennis Jackson <input checked="" type="checkbox"/> Pat Meech <input type="checkbox"/> Denise Knight <input checked="" type="checkbox"/> Allen Moore <input checked="" type="checkbox"/> Kathy Adams <input checked="" type="checkbox"/> Mary Lou Vasquez <input checked="" type="checkbox"/> Rebecca Whitfield <input checked="" type="checkbox"/> Wendy Whitney <input checked="" type="checkbox"/> Don Wilson <input type="checkbox"/> Abeir Kasouha <input checked="" type="checkbox"/> Nori Sogomonian <input checked="" type="checkbox"/> Lydia Zapata <input checked="" type="checkbox"/>
			GUESTS Juliann Martin <input checked="" type="checkbox"/> Susan Shimoff <input checked="" type="checkbox"/> John Stanskas <input checked="" type="checkbox"/>

DISCUSSION TOPIC

Transferability/Course Numbering – Cindy will provide N. Williams either hard copy or electronic copy of documentation within a week (11/20.) The documentation will then be forwarded to the Curriculum Committee and all should come prepared to discuss at the following meeting. Dr. Stevens commented that once the documentation had been received a thorough review and discussion would be held and a decision would be made to be consistent and applicable to all courses that come through the Curriculum Committee. Child Development concerned the delay will cause courses not to be ready for FA07 however there is some time before fall scheduling would be delayed.

As the VP of Academic Senate, J. Stanskas commented that if a recommendation in how we should renumber all courses is made that a discussion should be held at Academic Senate first.

Additional Meetings – Based on the schedule/catalog deadline, there are a large number of courses moving through during fall semester. Technical Review has been meeting several times per week given the large load, as well as the faculty representing the courses. Proposal was to consider having additional Curriculum Committee meetings each Monday through November and December. A few committee members gave examples of possible conflicts however it was fair to say that those present supported more frequent meetings. P. Wall will be sending out a notice to all members of the Curriculum Committee as to specific dates and times.

CurricUNET Steering Committee – All acknowledged there were more course submissions throughout fall semester based on deadlines, etc. but it seems something more comes up at each Technical Review and Curriculum meeting. Noted that N. Williams, Curriculum Secretary, may take a more active role in CurricUNET monitoring. Proposal was to consider volunteering for a CurricUNET Steering Committee. P. Wall would chair, one to two meetings to discuss experiences, direction and what more could be done to support curriculum development at Valley College. Having the faculty co-chair completely responsible is not helping, although P. Wall and S. Rippy (previous co-chair) have done a great job in this big, time consuming undertaking. Final formation of such a Steering Committee will be postponed to allow P. Wall the opportunity to clearly state the function and meeting pattern of the committee.

CurricUNET – M.L. Vasquez stated when course outlines were first transferred into PDF files then loaded into CurricUNET, it was not compatible. Business Division has spent many hours attempting to update content review and has had trouble submitting Distributed Education because of these problems. S. Shimoff stated that she'd had the same problems. P. Wall has been notified. At this time R. Powell (CIT) has corresponded with CurricUNET to offer his assistance in trying to make it more compatible. It was noted that other schools have full-time CurricUNET person on duty (San Diego). It should also be noted that new course entries are working well. Dr. Stevens commented that the faculty's primary responsibility is in the classroom. She will be meeting with P. Wall and N. Williams; if it is just the support of the system, it should be coming from the Office of Instruction, and support staff should help with technicalities. Several mentioned the inability to return to a course and make suggested changes by the Technical Review Committee.

Cultural Diversity – D. Knight suggested the development of a generic statement where cultural diversity may not be addressed within a particular course. *"Content of course does not specifically address culture or cultural sensitivity however the content presentation is done with sensitivity to the diversity of the learners."*

Curriculum Process After Deadline – L. Hector questioned what the process was after the November deadline. Dr. Stevens asked Committee members to continue working, encouraged launching for content review if there are no changes to Area 1. Continue working with faculty on an on-going basis. Dr. Stevens will ask P. Wall what happens to the defaulted status days during the holidays - if launched, does it default?

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NEW COURSE

COURSE ID	RESULT	NOTES	EFF DATE	INFO ONLY
CHEM 205	APPROVED	P. WALL TO ADD CULTURAL DIVERSITY VERBIAGE.	FA07	

MODIFY COURSE

COURSE ID	RESULT	NOTES	EFF DATE	INFO ONLY
AIRTVL 011	POSTPONED	DEPT IN AGREEMENT THAT THE COURSES WILL NOT BE REVIEWED PRIOR TO THE CERTIFICATE SUBMISSION.	FA07	
AIRTVL 012	POSTPONED	SAME AS ABOVE	FA07	
AIRTVL 013	POSTPONED	SAME AS ABOVE	FA07	
AIRTVL 014	POSTPONED	SAME AS ABOVE	FA07	
AIRTVL 015	POSTPONED	SAME AS ABOVE	FA07	
AIRTVL 016	POSTPONED	SAME AS ABOVE	FA07	
AIRTVL 017	POSTPONED	SAME AS ABOVE	FA07	
AIRTVL 018	POSTPONED	SAME AS ABOVE	FA07	
AIRTVL 019	POSTPONED	SAME AS ABOVE	FA07	
AIRTVL 020	POSTPONED	SAME AS ABOVE	FA07	
AIRTVL 021	REMOVED	AIRTVL 021 NOT IN QUEUE.	FA07	
AIRTVL 022	POSTPONED	DEPT IN AGREEMENT THAT THE COURSES WILL NOT BE REVIEWED PRIOR TO THE CERTIFICATE SUBMISSION.	FA07	
AIRTVL 023	POSTPONED	SAME AS ABOVE	FA07	
AIRTVL 024	POSTPONED	SAME AS ABOVE	FA07	
AIRTVL 025	POSTPONED	SAME AS ABOVE	FA07	
AIRTVL 026	POSTPONED	SAME AS ABOVE	FA07	
AIRTVL 027	POSTPONED	SAME AS ABOVE	FA07	
AIRTVL 028	POSTPONED	SAME AS ABOVE	FA07	
CD 130	APPROVED	SAME AS ABOVE	FA07	
CD 134	POSTPONED	<p>HELD until Curriculum Committee receives documents on CSU transferability from Cindy Parish. Cindy will provide Nicole Williams either hard copy or electronic copy of documentation within a week (11/20.) The documentation will then be forwarded to the Curriculum Committee and all should come prepared to discuss at the following meeting. Dr. Stevens commented that once the documentation had been received a thorough review and discussion would be held and a decision would be made to be consistent and applicable to all courses that come through the Curriculum Committee. Child Development concerned the delay will cause courses not to be ready for FA07 however there is some time before fall scheduling would be delayed.</p> <p>As the VP of Academic Senate, John Stanskas commented that if a recommendation in how we should renumber all courses is made that a discussion should be held at Academic Senate first.</p>	FA07	
CD 136	POSTPONED	SAME AS ABOVE	FA07	
CD 168	POSTPONED	SAME AS ABOVE	FA07	

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DELETE COURSE

COURSE ID	RESULT	NOTES	EFF DATE	INFO ONLY
ACCT 285	APPROVED		FA07	
AIRTVL 111	APPROVED		FA07	
AIRTVL 132	APPROVED		FA07	
AIRTVL 197	APPROVED		FA07	